



## Meeting Minutes Nevada State Citizen Corps Council Meeting

<b>Attendance</b>	<b>DATE</b>	Thursday, November 16, 2017	
	<b>TIME</b>	11:12 A.M.	
	<b>LOCATION</b>	Nevada Division of Emergency Management 2478 Fairview Drive, Training Room Carson City, NV 89701  Clark County Fire Department – Station #18 Emergency Operations Center – Second Floor 575 E. Flamingo Road Las Vegas, NV 89119	
	<b>METHOD</b>	Video & Teleconference	
	<b>RECORDER</b>	Stephanie Parker	
<b>Council Members</b>	<b>Present</b>	<b>Ex-Officio Members, Staff and Others</b>	<b>Present</b>
Caleb Cage	X	Stephanie Parker (Staff)	X
Gerald Antinoro	X	Samantha Ladich (DAG)	X
Stacey Belt (Phone)	X	Kelli Anderson	X
Mary Camin		Sonja Williams	X
Cassandra Darrough (came in after roll call)	X	Karen Hall	X
Adam Garcia		Deborah Moran SNHP-MRC	X
Christine Gibbs Springer, Ph.D.		Katherine Dew CCHS PHP Quad County/MRC	X
Dave Thomas		Michael Perry WCSO CERT	X
Mary Ann Laffoon (Phone)	X	Jeanne Freeman CCHS PHP Quad County/MRC	X
Constance Morton	X	Chalan Goodman DEM	X
Irene Navis	X	Carolyn Levering (Video/Phone)	

**1. CALL TO ORDER AND ROLL CALL**

Chief Caleb Cage, Chairman of the Nevada State Citizen Corps Council, called the meeting to order. Roll call was performed by Stephanie Parker, Nevada Division of Emergency Management (NDEM). Quorum was established for the meeting.

**2. COMMENT FROM THE CHAIR**

Chief Cage welcomed everyone and thanked them for coming out during this inclement weather. He asked everyone to feel free to introduce themselves. Chief Cage provided a

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brief overview of the activities since the last meeting. He also thanked everyone for their flexibility in rescheduling meetings due to the many emergency response activations in multiple jurisdictions.

**3. PUBLIC COMMENT**

Chief Cage opened the meeting for public comment. There was none.

**4. APPROVAL OF MINUTES**

Stacey Belt made a motion to approve the December 6, 2016 minutes as written. Irene Navis seconded. All were in favor and the motion carried.

**5. CITIZEN CORPS COUNCIL MEMBER UPDATES**

Chief Cage provided an overview on the status of members of the Council to include the retirement of Shirlee Rhodes from Washoe County CERT, Ron Johnny of Lyon County CERT and Ronna Hubbard of Douglas County CERT and publicly acknowledged their dedication and hard work and that they will be missed. He reported that Dave Thomas, the current coordinator for Douglas County CERT was appointed to the Council and Mike Perry, the current Washoe County CERT coordinator is in the process of completing appointment paperwork. Mike Perry provided his history and background.

Chief Cage opened the meeting for discussion or comments. There was none.

MaryAnn Laffoon reported on Northeastern Nevada CERT program activities. The program has provided support in the local jurisdictions response to floods, fires and a hazardous materials related incident MaryAnn was activated in the local EOC. Activities included:

- assisting the Red Cross Shelters and EOC support
- Working with Team Rubicon on clean-up efforts
- Assisted the Spring Creek HOA with sandbagging on multiple days related to preparedness for flooding; the 23 staff at Spring Creek HOA CERT classes and in 2018 for the community of Spring Creek
- CERT training for Battle Mountain High School students and Winnemucca
- CERT training with ITCRC for Duckwater Tribe
- 2018 will be focusing on Whole Community Preparedness
- Mary Ann Laffoon is the current Vice Chair of the Elko County LEPC and working on updating current hazard mitigation plan which will directly impact updates to all response plans for the county
- Still engaged in the National Youth Strategy for CERT
- Elko County requested Emergency Preparedness for all County buildings at the least fire preparedness. They are coordinating and will conduct the training during brownbag lunches starting at the DA's office.

Sheriff Gerald Antinoro reported on the Storey County CERT program. Activities include:

- Assist with community sand bagging to preparing for excessive rains and search and rescue activities for folks stuck in the canyon
- Specialized training for CERT members involved in search and rescue
- Monthly CERT meetings
- Sheriff Antinoro offered guidance assistance to Mike Perry with Washoe County CERT
- Looking to start working with high school students engaging in CERT; Mary Ann Laffoon provided some guidance on working with youth.
- Traffic control for the many special events

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Stacey Belt reported on Carson City CERT program. Citizen volunteer groups with Carson City include the Quad County Medical Reserve Corps, CERT and Volunteers In Policing (VIPs) Activities included:

- CERT members assist traffic control
- Ongoing training and exercises
- Epic Rides and Nevada Day Parade were the most notable events that the volunteer groups supported.
- VIP's aid in traffic control, mobile radar units that run and send letters to violators, deputy assists
- MRC, Katherine Dew is the new coordinator for Carson City. Providing first aid assistance, flu vaccination distribution. Carson City, Douglas County, Storey County and Lyon County
- CERT, Annual focus for training in 2018 will be Evacuation/Sheltering Centers, Emergency Operations Center, and Family Assistance Centers.

\*Chief Cage thanked Stacey for responding to the 1 October incident in Las Vegas to assist in standing-up the Family Assistance Center.

Carolyn Levering reported on the City of Las Vegas/Clark County CERT program on behalf of Mary Camin.

- In 2017 there were 32 CERT classes that provided training for 480 people, that is 130 more people than the goal of reaching/training 350 people.
- The first half of 2018, January-June there are 14 classes scheduled and an additional 2 pending.
- 2018 will have a CERT class provided in Spanish, to be held in North Las Vegas
- CERT refresher course in March
- Interest has significantly increased after 1 October. \*Carolyn thanked Stacey for coming to help during this incident
- STOP the Bleed is something that City of Las Vegas is looking to incorporate into CERT. Should just need funding for supplies.
- Update on fire extinguisher instruction and the 5 part-time instructors

Stacey Belt reported that Stop The Bleed started out of Homeland Security and Carson City is looking at it as well. This is something we may need to look at on a statewide basis.

Deborah Moran said that MRC is promoting Stop the Bleed nation-wide and shared that Stop the Bleed has a 3 hour curriculum available online and is designed for lay persons. The Medical Reserve Corps is looking for nurse volunteers or EMT volunteers and other volunteers to help deliver the training. Probably best to have someone used to training CPR. Deborah said she believed that CERT jurisdictions had conducted recruitment of community volunteers using the Nextdoor online tool.

Deborah also mentioned the Challenge Awards and advised others to look into submitting an application. Stacey Belt also shared about the "Be The Help Until Help Arrives" campaign. Katherine Dew also shared that this campaign is providing the materials to put on the trainings.

Chief Cage asked that this be on the agenda for the next meeting.

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Irene Navis thanked Chief Cage and Stacey Belt for assisting with the response and recovery of the 1 October incident and the Family Assistance Center.

Now southern Nevada is actively working on the Recovery from the incident and the extra assistance was helpful. She acknowledged the Southern Nevada VOAD during the EOC activation was very helpful as well.

Irene Navis also reported that the CERT activities in Clark County also included:

- Increased Community Outreach with HOA's, employers for CERT programs such as MGM, public utilities and other employers throughout the resort corridor. MGM sees the employees being trained will help the employees families and help at and be a resource for the work place
- The Clark County Fire Department has participated in Clark County Fire Department Open Houses, community events promoting CERT that included pet preparedness (including the upcoming Fast & Furriest event at Sunset Park), vulnerable populations to include kids and seniors
- Clark County Fire Department has a video on the pet preparedness that aired on Clark County TV and she will send a copy to Chief Cage.
- Clark County has been working with the City of Las Vegas, Laughlin, Moapa Valley
- Assisting Moapa Valley to develop their Emergency Response Plans
- The Preparedness cook-off that is normally held in the fall is postponed until spring 2018 and then going forward may be coordinated by the Nevada Emergency Preparedness Association (NEPA)
- During Preparedness Month, Clark County has made preparedness training mandatory for all foster parents/families
- Promoting the VegasStrong Resiliency center, Clark County is seeking funding from the US Department of Justice to assist with the outreach and emotional support budget of the Resiliency Center for all those affected by the 1 October incident
- Have facilitated training of Preparedness for Families of First Responders and families of employees at major utility companies and for families of employees of major employers
- We have tied the family preparedness to our CoOP Plan as well for families of employees

Connie Morton reported on Southern Nevada VOAD'S participation in the standing up of the Family Assistance Center and proud of the many volunteers that assisted.

Deborah Moran stated that they are trying to integrate recognition within the Health District to get more support of the patient flow related to the antibiotics distribution and the everyday use of volunteers. They are also working on the accreditation of the Health District. Has public health volunteer assisting in reviewing documentation. They are actively working with the nursing students at Nevada State College with preparedness training. Deborah also recently joined DOVIA.

Chief Cage gave a brief overview on his perspective of the 1 October event. There will be many best practices identified in how the many agencies responded to the tragedy that happened. From the response and recovery activities including the transitioning from recovery to the resiliency center garnered national attention and all for the efforts that contributed to the successful recovery including the strong and effective leaders that worked to develop that framework.

Irene Navis offered a copy of the resiliency and recovery framework plan that Clark County wrote to other members of the Committee. Irene thanked Suze Coyote and Bill Elliot from

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DEM for their assistance in writing the plan and to Aaron Kenneston for writing the statewide framework.

Chief Cage provided a brief overview of the Nevada Emergency Preparedness Association (NEPA), the non-profit local version of the International Emergency Management Association. Persons involved in Emergency preparedness may join to interact with other emergency preparedness professionals to provide advocacy and collaboration. Chief Cage also mentioned the Directors Summit supported by DEM each year will be held the first week in February in Pahrump in 2018, since last year this event was held in partnership with NEPA.

**6. REPORT ON CITIZEN CORPS/VOLUNTEER ACCOMPLISHMENTS**

Chief Cage opened the meeting for discussion.

Mike Perry from Washoe County Sheriff's Office reported that Washoe County has four (4) different citizen volunteer groups to include CERT, Sheriff's Mobile Auxiliary Reserve Team (SMART), Citizens Homeland Security Council and the Rail Auxiliary Team.

- In 2017 there are nearly 240 active volunteers
- Responded to 16 emergency events
- Responded to 180 non-emergency incidents and support for events
- Volunteers participated in training and drills
- Volunteers support the Fusion Liaison Program
- Volunteers work with the TSA covert training program
- Event support includes the Reno Rodeo, RMA event, Reno Air Races and child ID events
- There were 4 CERT academies, 353 community members, 28 are regular volunteers

Jeanne Freeman with Carson City Health & Human Services PHP Quad County MRC reported that Katherine Dew has just joined them and will coordinate activities and this past year they supported 58 events in the quad county area administering over 4,000 flu vaccinations. In addition, they taught a recent class for 16 participants at DEM on Access and Functional Needs (AFN) team training. They will be offering the AFN training in Las Vegas in January and will get that information out and in the spring of 2018 expect to provide the training in Carson City again. They received a Challenge Award from NACHO to fund this training. Nevada was only the 2nd state to receive an award for this program.

Chief Cage advised that DEM was approached by the Department of Health and Human Services about the need for interpreters for the hearing impaired populations after some recent events. They advised they have interpreters around the state. There are sign language and contract interpreters available to respond to emergencies around the state to include press conferences. We will have more information brought forward at a later time.

Kelli Anderson discussed the past grant funded support provided to southern Nevada for processes and plans related to this topic. She also advised that we could not keep up with the costs then so she was unaware if there have been some renegotiation of those contracts. Kelli Anderson advised that she would have her staff research that and bring it back to the Committee. Sonja Williams and Carolyn Levering will look for that past information. Irene Navis also advised if funding is available to support that type of activity that Misty Richardson is working on this issue at the Clark County Fire Department as the procurement coordinator and they should be able to put together a proposal to address that.



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Carolyn Levering advised that City of Las Vegas is working on a CERT class for the hard of hearing but the date has not been set yet.

**7. FINANCIAL OVERVIEW OF FEDERAL DEPARTMENT OF HOMELAND SECURITY (DHS) GRANT FUNDING FOR CITIZEN CORPS PROJECTS**

Stephanie Parker (NDEM) provided an overview of the status of current grant funding and what has been spent. She noted that everyone is right on track with their spending for FFY16 and that just working with a couple of sub-grantees to close FFY15. She added that the FFY17 awards were sent out.

Kelli Anderson advised all potential sub-grantee applicants that the FFY18 application process will be short. Applicants will only get approximately 10 days to submit their proposed budgets and projects and encouraged that these be built by applicants in advance. She added that you should pull your FFY16 and FFY17 Investment Justifications to build for the FFY18 application process.

Chief Cage referred everyone to the DEM website for the Annual Report and page 28 has information on the grant process. Kelli Anderson advised that forms are expected to go out in January and until then you can use the forms from last year. There are about 11 open meetings for applicants to go through to compete for the funding. Some of those meetings are for cyber and communications projects and applicants will be expected to present to those committees.

Sheriff Antinoro asked about any funds available to support a program his Fire Department was once funded for related to providing smoke alarms and CO2 detectors for low income and those with behavioral needs. Jeanne Freeman advised that American Red Cross runs a robust program every September of each year that the Sheriff and his CERT team may want to connect with as a resource. Chief Cage asked Stephanie to reach out to American Red Cross, Nevada Division of Forestry and the State Fire Marshal to see if there are resources. Kelli Anderson asked Stephanie to reach out and get information to the group.

**8. DESIRE FOR NEXT/QUARTERLY MEETING**

Discussion took place related to the desire of the group for the next meeting and it was decided that while quarterly is desired, the next meeting should be in January 2018. Chief Cage directed staff to work with the Committee members to schedule a meeting the week of January 16-19, 2018.

**9. PUBLIC COMMENT**

Chief Cage opened up for public comment. Irene Navis advised that her last meeting will be the January meeting but that Clark County will have a replacement prior to that and will submit a recommendation to Chief Cage by then for consideration as her replacement. She thanked everyone that she has worked with since 2010 on the Council. Chief Cage thanked Irene for her service and all she has done. Mary Ann Laffoon thanked Irene for all she has done with her shackles in her dungeon. Mary Ann also expressed her thanks for being a part of this Council and that everyone has inspired her.

**10. ADJOURN**

Sheriff Antinoro made a motion to adjourn the meeting at 10:40am. Cassandra Darrough seconded. All were in favor and the motion carried.